

BEST PRACTICE INTERVIEW QUESTIONS – THAT WON'T BREAK THE LAW

Interviews are an opportunity to get as much information as possible about your potential new employee. However, questions about sexual orientation, marriage status, pregnancy status, age or retirement plans are out of bounds. Our question suggestions will help you dig deep while avoiding trouble.

1. How do your family and friends feel about you taking on this role?
2. How will you travel to work each day? Are there any potential challenges?
3. What strengths can you bring to this role?
4. Why do you want to work in this field of business?
5. Which skills would you like to develop over the next 12 months?
6. Where do you see yourself in 12 months' time?
7. Which kind of projects or challenges excite you? Can you give an example of something that energised you?
8. What's been your favourite role/job so far - why did you enjoy it?
9. What kind of work environment/ manager brings out the best in you?
10. Can you commit to the hours/ time the role requires? Do you need flexibility?

Finding out as much as you can from your prospective employee (without breaking the law!) will ensure that you make the right choice.

Good luck!

