|  |
| --- |
| First Name  Last Name |

|  |  |
| --- | --- |
|  | oBJECTIVE |

|  |  |
| --- | --- |
| Address |  |
| Phone |  |
| Email |  |

To replace this text with your own, just click it and start typing. Write a short sentence about your experience, career goal, interest and skills.

|  |  |
| --- | --- |
|  | Education |

## School year | School name |Dates attended

### Dates From – To

Include some of the subjects you enjoyed or did well at school and any academic achievement.

## Degree Title | School name | Dates attended

### Dates From – To

It’s okay to brag about your scores. You can also write down a description of any courses you have undertaken.

|  |  |
| --- | --- |
|  | skills & Strengths summary |

|  |  |
| --- | --- |
| * List your strengths relevant for the role you’re applying for * Suggestion – Microsoft office suite * Suggestion – works well in a team | * List one of your skills/strengths * List one of your skills/strengths * List one of your skills/strengths * List one of your skills/strengths |

|  |  |
| --- | --- |
|  | Experience |

## Cashier | Coles | Sydney city

### May 2012 – current

Responsibilities included:

* Customer service
* Cash handling
* Packing shelves

## Babysitting | Sydney

### november 2011 – april 2012

Responsibilities included:

* Ensuring a safe environment
* Preparing snacks
* Doing housework

## Job Title | Company | Suburb

### Dates From – To

Describe your responsibilities and achievements. Use examples, but keep it simple and short.

|  |  |
| --- | --- |
| C:\Users\claudia.anisse\Downloads\trophy.png | awards and certificates |

## First Aid Course

[Date]

## Certificate/Award

[Date]

Write a description about your award or certificate

|  |  |
| --- | --- |
|  | interests and hobbies |

Use this section to highlight your relevant passions, activities, and how you like to give back. It’s good to include Leadership and volunteer experience here. Or show off important extras like publications, certifications, languages and more.

* Example – running
* Example – reading

|  |  |
| --- | --- |
| Image result for white phone icon png | references |

## [Reference Name]

[Title, Company]

[Contact information]

## [Reference Name]

[Title, Company]

[Contact information]