

NOTICE OF ANNUAL GENERAL MEETING AND EXPLANATORY NOTES

Hunter Business Chamber Limited
ACN 083 977 459

Date

25 November 2026

Place

Earps Distillery, 41 Darling Street, Carrington

Time

4.00pm (AEDT)

FROM THE PRESIDENT

28 October 2026

Dear Member

I am pleased to invite you to the annual general meeting (AGM) of Hunter Business Chamber Ltd trading as Business Hunter (Company) to be held at 4.00pm (AEDT) on 25 November 2026.

The AGM this year will round out the 140 year celebration of Business Hunter and include elements to acknowledge this history. It will also include the bestowing of honorary life memberships to confirmed recipients and the announcement of the Board of directors and office bearers for 2026 to 2028 following the election.

FY2026 in review

The Board of directors are delighted with the outcome achieved for the organisation across the FY26, the 140th year of operation. We recognise the mixed and at times difficult operating environment for business that typified the year and take heart that Business Hunter is putting itself in a position to create a better Hunter region by maximising the outcomes and potential of local business.

Through an extensive yet targeted calendar of events, we acknowledged the 140 years highlighted with an anniversary lunch featuring the Premier of NSW, the Hon Chris Minns. As keynote speaker. Our policy and advocacy interactions and connections with members, governments and other stakeholders meant the region's best interests were consistently advocated.

Our FY25 Annual Report contains details of the organisation and finance performance for the year. I look forward to noting our significant achievements and challenges at the forthcoming meeting. The following matters are worth noting.

- During FY26, Business Hunter prepared over 25 submissions on policy or to support approaches to government and agencies on a wide range of topics concerning the business environment and the future of the region.
- We hosted around 50 events across our well regarded and highly respected program of engagement.
- As the regions "voice for business", we constitutently engaged with media, government and politicians on issues of importance in the region.
- Built on the positive financial result achieved in FY25 putting the organisation in a sound position to weather potential downturn in future performance owing to softer business conditions.

Attendance at the AGM

I encourage you to attend the AGM because it offers the opportunity for you to ask the Board and management about the activities, strategy and financial performance of the Company. Written questions from members in advance of the AGM are welcomed and should be received by 5pm on 18 November 2026. Members who wish to submit questions should do so by emailing info@businesshunter.com. Members will also have the opportunity to ask questions during the meeting and, as Chair of the meeting, I will seek to address as many of the questions as possible.

On behalf of the Board, I wish to thank you for your ongoing support of the Company and hope that you can join us at the AGM.

Yours faithfully



Glenn Thornton
President

NOTICE OF ANNUAL GENERAL MEETING

The annual general meeting (**AGM**) of the members of Hunter Business Chamber Ltd (**Company**) will be held at **4.00pm (AEDT) on 25 November** at **Earps Distillery, 41 Darling Street Carrington**.

Apologies for the AGM can be submitted to info@businesshunter.com

Meeting Agenda

1. **Welcome to Country**
2. **Formalities including welcome and apologies**
3. **Minutes of the 2025 Annual General Meeting**
4. **President's Report**

To receive and consider a report on the proceedings of the Company for the year ended 30 June 2026.

5. **Consideration of the 2026 Financial Statements and Reports**

To receive and consider the Directors' Report and the Company's consolidated financial statements for the year ended 30 June 2026 and the Auditor's Report in respect of those financial statements.

6. **Declaration of Directors and Office Bearers for 2026/2028**

7. **Other Business**

To transact any other business considered relevant and expedient.

Proxies

Only eligible voting members may appoint a proxy to attend and vote at the AGM on their behalf. **Proxies must be lodged on or before 5.00pm 18 November 2025**

Date: 27 October 2026



Bob Hawes
CEO & Company Secretary

EXPLANATORY NOTES

1. Registering for and attending the AGM

To attend the AGM members must register their attendance with one of the Company's representatives stationed at the entrance of the meeting venue no later than 4.00pm on the day of the meeting.

2. Access to the AGM documents

All of the AGM documents (including the Company's 2026 Annual Report and the minutes of the 2025 AGM) can be accessed at the following webpage: <https://www.businesshunter.com/about/governance>

3. Voting entitlement

- 3.1. Whilst any member may attend the AGM and ask questions, only voting members may vote at the AGM.
- 3.2. A member is a voting member and has the right to vote at the AGM if their membership class generally carries the right to vote and the member's membership fees (if any) are not 90 days or more in arrears at the date of the meeting.

4. Voting at the AGM

- 4.1. In order to vote at the AGM, voting members will need to have registered their attendance with one of the Company's representatives stationed at the entrance of the meeting venue no later than 4.00pm.
- 4.2. A proxyholder will be able to exercise their vote in accordance with their directed or undirected proxy.

5. Proxies

- 5.1. A voting member may vote at the AGM in person or by proxy. A proxy may, but need not, be a member of the Company.
- 5.2. If you wish to vote by proxy, please complete the proxy form set out in Appendix A. The proxy form and the power of attorney or other authority (if any) under which it is signed (or a certified copy) must be received by the Company no later than 5.00pm on 18 November 2026 by:

- (a) email to: info@businesshunter.com; or
- (b) post or delivery to the Company's registered office:

Attention: Company Secretary
Hunter Business Chamber Ltd
Level 1, 165 Lambton Road Broadmeadow
NSW 2292

6. Questions from members in advance and how to ask a question at the AGM

- 6.1. Written questions from members in advance of the AGM must be received by **5pm on Tuesday, 18 November 2026**.
- 6.2. The Chair of the meeting will seek to address as many of the questions as possible during the meeting.
- 6.3. Members who wish to submit questions should do so by emailing info@businesshunter.com.
- 6.4. Emails must clearly identify the name of the member that the sender represents.
- 6.5. The Chair will afford members the opportunity to ask questions during the AGM.
- 6.6. Written or verbal questions may be asked during the AGM.

Appendix A – Proxy form

Hunter Business Chamber Limited (Company) t/as Business Hunter.

Voting member and proxy details.

Name of voting member (business) appointing proxy	
Address of voting member appointing proxy	
Name of proxy or name of office (e.g. Chairperson)	

Appointment

The abovenamed voting member appoints the abovenamed proxy to vote on the member's behalf at the **Company's Annual General Meeting at 4.00pm on 25 November 2026** and at any adjournment of that meeting.

Notes in relation to voting direction

- If you do not direct your proxy how to vote by indicating your voting direction, your proxy is entitled to vote on the resolution as they see fit to do so.
- If you wish to nominate the Chairperson as your proxy, please write the word 'Chairperson' in the space provided above for the name of the proxy.

Signing

Name of representative or attorney of voting member	
Signature of representative or attorney	
Date signed	

Lodgment of proxy

This proxy form and the power of attorney or other authority (if any) under which it is signed (or a certified copy) must be received by the Company by **5.00pm on 18 November 2026** by:

- email to info@businesshunter.com; or
- post or delivery to the Company's registered office:

Attention: Company Secretary
 Hunter Business Chamber Ltd
 Level 1, 165 Lambton Road Broadmeadow
 NSW 2292